

# KORAPUT MUNICIPALITY

*TENDER PAPER*

*FOR*

*SUPPLY AUDITORIUM  
CHAIR/PUBLIC SEATING  
WAITING CHAIR/  
INSTITUTIONAL DESK AND  
BENCH*

# KORAPUT MUNICIPALITY

## DETAILED TENDER CALL NOTICE

Name of the Work	:	<i>SUPPLY AUDITORIUM CHAIR/PUBLIC SEATING WAITING CHAIR/ INSTITIONAL DESK AND BENCH</i>
E.M.D	:	Rs.15,000/-
Agency	:	As per eligibility criteria
Period of Tender	:	1 (One) Year
Cost of Bid Documents	:	Rs.1000/- (Rupees One thousand) only
Sale of documents	:	From <u>12.03.2021</u> up to 4.00 PM of <u>24.03.2021</u> .
Last date of Receipt of filled up bid documents	:	Up 5.00 PM of <u>25/03/2021</u> .
Date of Opening	:	4.00PM of <u>26/03/2021</u>

Signature of the bidder.

# KORAPUT MUNICIPALITY.

## FINANCIAL BID DOCUMENT

NAME OF WORK: *SUPPLY AUDITORIUM CHAIR/PUBLIC SEATING WAITING CHAIR/INSTITIONAL DESK AND BENCH*

Issued against DD N.O/  
DD. \_\_\_\_\_ /Dt. \_\_\_\_\_  
to \_\_\_\_\_.

Cashier, Koraput Municipality



ଘୌର ପରିଷଦ, କୋରାପୁଟ

KORAPUT MUNICIPALITY

No 1028 / 2021


Date: 12/03/2021

**Quotation Call Notice**

Sealed quotations are invited from the reputed firms /Authorized Godrej or any other reputed Brand ISO Certified and credibility dealers having valid & updated GST Registration certificate, PAN card and last year IT returns document for Supply of as specified below item as to Koraput Municipality. The quotations will be received through speed post/Regd Post only up to 5.00 PM Dt. 25.03.2021 & will be opened at 4.00 PM on DT. 26.03.2021 in presence of the quotationer or their authorized agents who wish to be present at the time of opening. Quotations received after the scheduled date & time shall summarily be rejected. Incomplete & conditional quotations will also be rejected. Quotations must be accompanied with valid ITCC/STCC/GST forms along with EMD of Rs.15,000/- ( Rupees Fifteen two Thousand ) only in shape of Demand Draft drawn in favour of the Executive Officer, Koraput Municipality failing which quotation will be rejected out rightly. Quotation paper can be obtained from the office of the undersigned on payment Rs.1000.00 (non-refundable) at the cash counter during working days from 12.03.2021 to 24.03.2021 up to 4 PM Dt. 24.03.2021. The details can also be downloaded from the official website i.e. [www.koraputmunicipality.in](http://www.koraputmunicipality.in).

Sl. No.	Description of the Specifications	Make/Brand	Unit	Amount Quoted
1	2		3	4
1	Auditorium Chair	Godrej or any other Reputed Brand ISO Certified	1PC	
2	Public Seating Wating Chair	Godrej or any other Reputed Brand ISO Certified	1PC	
3	Institution Desk and Bench	Godrej or any other Reputed Brand ISO Certified	1PC	

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reasons thereof.

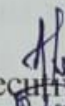
  
Executive Officer,  
Koraput Municipality.

Memo No. 1029 /2021

Dated. 12/03/2021

Copy forwarded to P..D., DUDA, Koraput/Additional District Magistrate, Koraput/Sub-Collector, Koraput/ P.D.,DRDA, Koraput /P.A., ITDA/Tahasildar, Koraput/BDO, for favour of information with a request to publish the notice in their Notice Board for wide publicity.


Copy to Office Notice Board for information of General Public.

  
Executive Officer,  
Koraput Municipality.

Memo No. 1080 /2021

Dated. 12/03/2021


Copy to Submitted to all tender Committee of Koraput for information and necessary action.

  
Executive Officer,  
Koraput Municipality.

Memo No. 1031 /2021


Dated. 12/03/2021

Copy to MIS Computer Programmer, Koraput Municipality for information and necessary action. She is directed to hoist the notice in the official website i.e. [www.koraputmunicipality.in](http://www.koraputmunicipality.in).

  
Executive Officer,  
Koraput Municipality.

## GENERAL CONDITIONS

1. The bidders are expected to examine all the instruction, terms & conditions in the bid document. Failure to furnish all information as per the bid document & submission of bids not substantially responsive to bid document in every respect will be at bidders risk & shall result in rejection of the bid.
2. The Bid is meant for supply of \_\_\_\_\_ a specified in the tender Koraput Municipality shall have right to float any comprehensive bid during the contract period & no party will have right to challenge it.
3. Conditional & incomplete bid is liable for rejection.
4. Bids containing over writing/additions/alterations/erasers/obliteration & other discrepancies should be properly attested by them.
5. Letter of authorization for representing the Reg. Firm etc. & to sign the bid document should be enclosed alongwith the bid document.
6. The bidder shall sign every page of the tender documents & submit all of them.
7. The bidder should quote both in figures & words. Where ever, if there is difference between the rate quoted in figures & words, the rate quoted in words will be taken as correct.
8. All the documents furnished by the bidder are subject to verification from issuing authority. In case any manipulation is found, the EMD will be forfeited & steps shall be taken for black listing the bidder.

  
Executive Officer,  
Koraput Municipality

Signature of the bidder

## ELIGIBILITY CRITERIA & GENERAL INSTRUCTIONS TO TENDERERS

1. Valid Regn. Certificate/Dealer Certificate/Manufacturing license etc. as applicable should be enclosed (as specified in tender schedule).
2. Up to date GSTCertificate
3. EMD of Rs.15,000.00 (Fifteen thousand) as specified in tender documents.
4. Cost of tender document Rs.1,000/- ( Rupees One thousand) & as specified in tender schedule.
5. Income Tax clearance certificate.
6. PAN Card .
7. Original DD to be attached.

Signature of the bidder

## FINANCIAL BID FORM

Sl. No.	Description of the Specifications	Make/Brand	Unit	Amount Quoted
1	2		3	4
1	Auditorium Chair	Godrej or any other Reputed Brand ISO Certified	1PC	
2	Public Seating Wating Chair 03 seater	Godrej or any other Reputed Brand ISO Certified	1PC	
3	Institution Desk and Bench 02 seater	Godrej or any other Reputed Brand ISO Certified	1PC	
1	<i>Rate in Words</i>			
1	<i>Rate in figure</i>			
2	<i>Rate in Words</i>			
2	<i>Rate in figure</i>			
3	<i>Rate in Words</i>			
3	<i>Rate in figure</i>			

Signature of the bidder