

କୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ, କୋରାପୁଟ

KORAPUT MUNICIPALITY

No. 2545/2019

Date 27-06-2016

QUOTATION CALL NOTICE

Sealed quotations are invited for supply of Stationary Goods to Koraput Municipality for the year 2019-20 as per list enclosed. The Quotationers should quote their rates including all taxes and delivery at Koraput Municipality Office. The Quotationers should submit Sales Tax/ Income Tax Clearance Certificate with Sale Tax No/ GST No/ TIN No/ PAN Card etc. along-with the Quotation. The quotation documents are to be obtained from Municipality Office, Koraput on deposit of Rs.500/- (Non-refundable) in shape of DD drawn in favour of Executive Officer, Koraput Municipality payable at Koraput from 29.06.2019 up to 4.00 PM of 09.07.2019 during office hour.

The Quotation should reach before the undersigned on or before **10.07.2019 at 3.00 PM** and the same will be opened at **04.00 PM** on the same day in presence of the Quotationer or their authorized representatives at the time of opening, if they wish to attend.

The undersigned reserves the right to accept or cancel any or all the Quotations without assigning any reasons thereof.

The details can be had from the official website of Koraput Municipality www.koraputmunicipality.in

Memo No. 2546

Executive Officer,
Koraput Municipality.

Dated the 27-06-19

Copy submitted to the A.D.M., Koraput/Sub-Collector, Koraput/ P.D., DUDA, Koraput/ PD, DRDA, Koraput/ Executive Engineer, PHD, Koraput/ B.D.O., Koraput/Tahasildar, Koraput for information with a request to display this notice on their office notice board for wide publicity.

Copy to MIS Computer Programmer of this office to flash the Tender Notice at the Official Website of Koraput Municipality i.e. www.koraputmunicipality.in

Copy to Office NOTICE BOARD for information to the General Public.

Executive Officer,
Koraput Municipality.

OFFICE OF THE KORAPUT MUNICIPALITY.
TENDER PAPER

TENDER No. & Date: 2545 /2019 Dt. 27-06-19

Description of Scheme: Supply of Stationary Materials

Date of Receipt of Tender Up to 03.00 PM of Dt. 10.07.2019

Date of Opening of Tender 10.07.2019 at 04.00 PM.

Date of Sale of Tender Paper From 29.06.2019 up to 4.00 PM 09.07.2019
during working days.

Cost of Tender Paper Demand Draft worth Rs.500/- (Rupees five hundred) o
(Non-refundable).

D.D. No. _____ Dated _____ for Amount _____

Tender Paper issued to Smt/Sri.....

Cashier,
Koraput Municipality.

TERMS & CONDITIONS:

07. The Quotation paper will be received only in the office of Executive Officer, Koraput Municipality up to **3.00 PM** of **10.07.2019** through Speed Post/Regd. Post only and the same will be opened on **10.07.2019** at **4.00PM** in presence of the Quotationer or their authorized representatives who may wish to be present at the time of opening. Quotations received after due date and time shall not be entertained and the authority shall not be held responsible for delay or missing of the Quotation during the postal transit. The Quotation paper will be sold from **29.06.2019 to 09.06.2019 up to 4.00 PM** during the office hours on working days.
08. Attested copies of the valid & up to date STCC/ITCC/~~GST~~/ TIN No. should be furnished along-with Quotation paper.
09. In complete and conditional Quotations shall be rejected.
10. Any amendment to codal provisions by the Govt. during the period from sale of Quotation till acceptance by the competent authority shall be binding upon the Quotationers.
11. The Quotationer has to sign on each page of the Quotation documents. The Quotationer should initial any cutting, overwriting, correction on Quotation document (Quotation Paper).
12. The authority reserves the right to reject, cancels, alters or modifies any or all the Quotations without assigning any reason thereof.

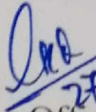

Executive Officer
Koraput Municipality.
27/6/19

OFFICE OF THE KORAPUT MUNICIPALITY

LIST OF STATIONARY ARTICLES FOR QUOTATION.

Sl. No.	Description of items	Unit.	Rate Quotated
1	White Paper DFC (JK/BILT)	Per Rim	
2	Carbon Paper – Blue (Kores)	Per Packet.	
3	Carbon Paper – Both site (Kores) (Black)	Per Packet.	
4	Printed Fly Leaf ((Good Quality)	Per 100	
5	Tag (Good Quality)	Each Bundle.	
6	Alpin (Good Quality)	Per Packet	
7	Stamp Pad (Big size) Camel	Each	
8	Stamp Pad (Small) Camel	Each	
9	Stamp Ink (Violet)	Each bottle	
10	Gum 300 ML Bottle	Each	
11	Gum 700 ML Bottle	Each	
12	Flat File	Each	
13	Dak Pad (Four side Cover)	Each	
14	Guard File	Each	
15	Roller	Each	
16	Scale (1 ft/ 2ft) – Good Quality	Each	
17	Twin Bell Bundle	Each	
18	Register (Aswani)		
	(i) No.1	Each	
	(ii) No.2	Each	
	(iii) No.3	Each	
	(iv) No.4	Each	
	(v) No.5	Each	
	(vi) No.6	Each	
19	Measurement Book (Oxford)	Each	
20	Rubber Band (Good Quality)	Per KG.	
21	Stapler different size		
	(i) Kangaro HP-210	Each	
	(ii) Kangaro (Icon) HP-10	Each	
	(iii)Kangaro HP-45	Each	
	(iv)Kangaro Big Size-(50-100 pages)	Each	
22	Stapler Pins		
	(i) Kangaro HP-210	Per Packet	
	(ii) Kangaro (Icon) HP-10	Per Packet	
	(iii)Kangaro HP-45	Per Packet	
	(iv)Kangaro Big Size-(50-100 pages)	Per Packet	
23	Pencil (HB)	Per Packet	
24	Knife (Paper Cutter)	Each	
25	Envelop (Small & Big size)	Per 100	
	(i) Small Size (White Colour)	Per 100	
	(ii) Big Size (While Colour)	Per 100	
	(iii) A-4 Size (White Colour)	Per 100	
	(iv) Small Size (Brown Colour)	Per 100	
	(v) Big Size (Brown Colour)	Per 100	
	(vi) A-4 Size (Any Colour)	Per 100	
26	Budkins	Each	

Sl. No.	Description of items	Unit.	Rate Quotated
27	Xerox Paper (A-3)	Per Packet	
28	Xerox Paper (A-4)	Per Packet	
29	Xerox Paper (A-5) (Legal)	Per Packet	
37	Type Eraser (Kores)	Per Packet	
30	Fly Leaf	Per 100	
31	Puncture	Each	


 27/06/19
 Executive Officer,
 Koraput Municipality.
 27/6/19