

# ଘୌର ପରିଷଦ କାର୍ଯ୍ୟାଳୟ, କୋରାପୁଟ

## KORAPUT MUNICIPALITY

No-3081/2018

Date:16.07.2018

### QUOTATION CALL NOTICE

Sealed quotations are invited from the Authorized Distributors/ Dealers/ Firms & Suppliers of Godrej Office Furniture including all fitting and fixing for Koraput Municipality. The last date for receipt of quotation is on 30.07.2018 up to 4.00 PM through Regd. Post/ Speed Post and the same will be opened on 02.08.2018 at 3.00 PM in presence of the quotationer or their authorized agent if present at office chamber of undersigned. The rate to be quoted shall be inclusive of all taxes, transporting, labour, materials handling and delivery charges etc. including G.S.T. over the prescribe format as given below. The date of selling of Tender Paper(Quotation Paper) from 17.07.2018 to 28.07.2018 up to 4.00 PM on working day from 10 AM to 4 PM. The quotations should be accompanied with photo copy of valid PAN/ GST Certificate of Firms and Rs.10,000/- (Rupees Ten thousand)only as EMD in the form of D.D. in favour of Executive Officer, Koraput Municipality & Rs.1,000/-(Rupees one Thousand) (Non-refundable) as Cost of Quotation Paper in the form of DD drawn in favour of Executive Officer, Koraput Municipality. Non submission of any paper is not entertained and no undertaking any circumstance is allowed. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

Sl. No.	Description	Quantity	Basic Price	GST	M.R.P.	
					In figure	In ward
1	ENCARTA "U" Type 35 Seater Table (Godrej)	01				
2	PREMIER 7101 rx High Back Nilagiri Blue Colour (Godrej)	01				
3	1007 Visitor Chair (Godrej)	01				
4	IMPRESS Table Main Desk with Pedastel (Godrej)	01				
5	LEOMA High Back Chair (Godrej)	01				
6	MAYFAIR Main Dest+ERU+Pedastel (Godrej)	01				
7	T-9 Table (1365 x 680 x 725) (Godrej)	01				
8	PERCH 3 Seater with Arms (Godrej)	01				
9	Simple Work Station (Godrej)	01				

The details can be seen from the following website -[www.koraputmunicipality.in](http://www.koraputmunicipality.in)

*[Signature]*  
Executive Officer,  
Koraput Municipality

Memo No.3082/2018

Date:16.07.2018

Copy forwarded to the e-mail: [ipr.advt@gmail.com](mailto:ipr.advt@gmail.com) with copy to [iprenews@gmail.com](mailto:iprenews@gmail.com) for information and necessary action with a request to publish the Tender on two Odia wide circulate local News Paper for one day only for wide publicity.

*[Signature]*  
Executive Officer,  
Koraput Municipality

Memo No.3083/2018

Dated the:16.07.2018

Copy submitted to the A.D.M., Koraput/Sub-Collector, Koraput/ PD, DRDA, Koraput/ P.A., ITDA, Koraput/ Executive Engineer, PWD(R&B), Koraput/ Executive Engineer, PHD, Koraput/ Executive Engineer, K.E.D., Koraput/ B.D.O., Koraput/Tahasildar, Koraput for information with a request to display this notice on their office notice board for wide publicity.

Copy to MIS Computer Programmer of this office to flash the Quotation Notice in the following websites:- [www.koraputmunicipality.in](http://www.koraputmunicipality.in)

Copy to Office NOTICE BOARD for information to the General Public.

  
Executive Officer,  
Koraput Municipality

**OFFICE OF THE KORAPUT MUNICIPALITY.**  
**TENDER PAPER**

TENDER No. & Date: **3081 Dated 16.07.2018**

Description of Scheme: Supply & Installation of Office Furniture

Date of **Receipt** of Tender Up to **4.00 PM** of Dt.30.07.2018

Date of **Opening** of Tender **02.08.2018 at 4.00 PM.**

Date of **Sale** of Tender Paper From **17.07.2018 up to 4.00 PM 28.07.2018**  
during working days.

Cost of Tender Paper Demand Draft worth Rs.1000/- (Rupees one thousand)  
only (Non-refundable).

D.D. No. \_\_\_\_\_ Dated \_\_\_\_\_ for Amount \_\_\_\_\_

Tender Paper issued to Smt/Sri.....

Cashier,  
Koraput Municipality.

## **TERMS & CONDITIONS:**

1. The date of selling of Quotation Paper (Tender Paper) from 17.07.2018 up to 4 PM of 28.07.2018. The Quotation paper will be received only in the office of Executive Officer, Koraput Municipality up to **4.00 PM** of 30.07.2018 through Speed Post/ Regd. Post only and the same will be opened on 02.08.2018 **04.00 PM** in presence of the Quotationer or their authorized representatives who may wish to be present at the time of opening. Quotations received after due date and time shall not be entertained and the authority shall not be held responsible for delay or missing of the Quotation during the postal transit.
2. The Quotation Papers shall accompany EMD for Rs.10,000/- (Rupees Ten thousand) only in shape of Demand Draft pledged in favour of Executive Officer, Koraput Municipality without which the Quotation papers will be rejected.
3. Attested copies of the valid & up to date GST/PAN No. should be furnished along-with Quotation paper.
4. In complete and conditional Quotations shall be rejected.
5. Any amendment to codal provisions by the Govt. during the period from sale of Quotation till acceptance by the competent authority shall be binding upon the Quotationers.
6. The Quotationer has to sign on each page of the Quotation documents. The Quotationer should initial any cutting, overwriting, correction on Quotation document (Quotation Paper).
7. The authority reserves the right to reject, cancels, alters or modifies any or all the Quotations without assigning any reason thereof.

Executive Officer,  
Koraput Municipality.

## SCHEDULE

Sl. No.	Particulars of materials	Quantity	Basic Price	GST	M.R.P.	
					In figure	In words.
1	ENCARTA "U" Type 35 Seater Table (Godrej)	01				
2	PREMIER 7101 rx High Back Nilagiri Blue Colour (Godrej)	01				
3	1007 Visitor Chair (Godrej)	01				
4	IMPRESS Table Main Desk with Pedastel (Godrej)	01				
5	LEOMA High Back Chair (Godrej)	01				
6	MAYFAIR Main Dest+ERU+Pedastel (Godrej)	01				
7	T-9 Table (1365 x 680 x 725) (Godrej)	01				
8	PERCH 3 Seater with Arms (Godrej)	01				
9	Simple Work Station (Godrej)	01				

Quotation Paper issued to Smt./Sri. \_\_\_\_\_

  
 EXECUTIVE OFFICER,  
 KORAPUT MUNICIPALITY.

Full Signature of the Quotationer  
Address:

Date:

B. Details can be had from the office of the EXECUTIVE OFFICER, Koraput Municipality on any working day